

Impact Assessment - First Stage

1. Details of the initiative

Initiative description and summary: Margam Crematorium Service Level Business Plan 2019/2020

Service Area: Margam Crematorium

Directorate: Finance and Corporate Services
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2. Does the initiative affect:

	Yes	No
Service users	X	
Staff	X	
Wider community	X	
Internal administrative process only	X	

3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		X				The Statement includes details as to how the range of services offered at Margam Crematorium and work proposals for the 2023/2024 year. There is no impact whatsoever on this protected characteristic.
Disability		X				See above comment.
Gender Reassignment		X				See above comment.
Marriage/Civil Partnership		X				See above comment.
Pregnancy/Maternity		X				See above comment.
Race		X				See above comment.
Religion/Belief		X				See above comment.
Sex		X				See above comment.
Sexual orientation		X				See above comment.

4. Does the initiative impact on:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/ How might it impact?
People's opportunities to use the Welsh language		X				The Service Level Business Plan will be translated into Welsh and any website or public documents developed will also be translated to ensure maximum opportunities for the Welsh language to be utilised.
Treating the Welsh language no less favourably than English		X				The Service Level Business Plan will be translated into Welsh and any website or public documents developed will also be translated to ensure maximum opportunities for the Welsh language to be utilised.

5. Does the initiative embrace the sustainable development principle (5 ways of working):

	Yes	No	Details
Long term - how the initiative supports the long term well-being of people	X		No change in service is proposed and all developments will have the aim of ensuring that Margam Crematorium continues to provide an effective and efficient service to people suffering bereavement and to deliver cremation services to the highest standard ensuring that choice is offered to those commiserating those they have loved.
Integration - how the initiative impacts upon our wellbeing objectives	X		No change in service is proposed and all developments will have the aim of ensuring that Margam Crematorium continues to provide an effective and efficient service to people suffering bereavement and to deliver cremation services to the highest standard ensuring that choice is offered to those commiserating those they have loved.
Involvement - how people have been involved in developing the initiative	X		Consultation has taken place with members of staff at the Crematorium with informal discussions with funeral directors as to the nature of services that they would wish to see at the Crematorium. Discussion has been had with key stakeholders within the Council sections (i.e. environment, financial and legal)

Collaboration - how we have worked with other services/organisations to find shared sustainable solutions	X		Consultation has taken place with members of staff at the Crematorium with informal discussions with funeral directors as to the nature of services that they would wish to see at the Crematorium. Discussion has been had with key stakeholders within the Council sections (i.e. environment, financial and legal)
Prevention - how the initiative will prevent problems occurring or getting worse	X		No change in service is proposed and all developments will have the aim of ensuring that Margam Crematorium continues to provide an effective and efficient service to people suffering bereavement and to deliver cremation services to the highest standard ensuring that choice is offered to those commiserating those they have loved.

6. Declaration - based on above assessment (tick as appropriate)

A full impact assessment (second stage) is not required	X
Reasons for this conclusion	
The Statement includes details as to how the range of services offered at Margam Crematorium and work proposals for the 2023/2024 year. No change in service is proposed and all developments will have the aim of ensuring that Margam Crematorium continues to provide an effective and efficient service to people suffering bereavement and to deliver cremation services to the highest standard ensuring that choice is offered to those commiserating those they have loved.	

	Name	Position	Signature	Date
Completed by	Craig Griffiths	Clerk to the Joint Committee of Margam Crematorium	M C Griffiths	15th May 2023